



<b>Event:</b>	<b>Training within Industry Job Relations</b>
Type of Event:	Training
Description:	<p>Job Relations: Skill in Leading</p> <p>In the first session of Job Relations, the trainer presents a real-world problem that everyone can easily relate to and shows the poor ways in which these problems are usually handled in the workplace. The TWI “4-Step Method”, is introduced to show how supervisors can handle such problems more effectively to gain better results. The first two sessions focus on learning the methods. The remaining course time is given to participant presentation of actual and current problems participants handle by applying the TWI 4-Step Method. Unlike any other training, the TWI “learn by doing” methodology requires participants to put what they learned in class immediately to use in the workplace.</p>
Prerequisites:	None
Expected Outcomes:	<p>Supervisors will gain skills for:</p> <ul style="list-style-type: none"><li>• How to build positive relationships between employees</li><li>• How to effectively resolve conflicts</li><li>• The foundation for good relations</li><li>• How to gather and weigh facts before taking action</li><li>• How to check results for evaluation</li></ul> <p>The company will benefit from:</p> <ul style="list-style-type: none"><li>• Increased cooperation and motivation of employees</li><li>• Less conflict</li><li>• Higher level of team work</li><li>• Prevention of problems growing</li><li>• Improved attendance</li><li>• Improved morale</li></ul>
Suggested Participants:	Production or Office Supervisors, Quality Engineers and Technicians, Manufacturing Engineers, anyone who directs the work of others
Number of Participants:	10 participants per class
Duration of Event:	2 hours/ day, (5) consecutive days
Event Location:	Company Location